

ADDENDUM TO E-SAFETY POLICY

COVID_19 Summer 2020

Current policy

Personal Mobile Devices (including phones) The school allows staff to bring in personal mobile phones and devices for their own use.

The school does not allow a member of staff to contact a pupil or parent/ carer using their personal device without the permission of the Headteacher. Model policy for ICT acceptable use policy.

This technology may be used for educational purposes, as mutually agreed with the Headteacher. The device user, in this instance, must always ask the prior permission of the bill payer. The school is not responsible for the loss, damage or theft of any personal mobile device. The sending of inappropriate text messages between any member of the school community is not allowed. Permission must be sought before any image or sound recordings are made on these devices of any member of the school community. Users bringing personal devices into school must ensure there is no inappropriate or illegal content on the device.

Temporary changes to policy

At all times the device must be switched onto [vibrate](#). [Communication will be carried out by email if at all possible. Shared telephones will not be used in school to reduce the amount of commonly used surfaces. Personal mobile phones can be used for professional contact between members of staff in an emergency or if there is an essential need. The Admin team may call the personal mobiles of staff in an emergency or essential need.](#)