



# Attendance Newsletter

## Summer Term 2022

Welcome to our first Attendance Newsletter for 2022!

As you are all aware this has been a difficult year for schools, with lockdowns, quarantining and self isolating have had a massive impact on pupils education across the country. With the effects that Covid-19 has had on children's education and mental health over the last months it is more important than ever that we try to improve attendance in our school. In order to close any gaps that children may have developed as a result of the pandemic we need every child in school learning.

### Attendance 2021-22

I would like to start by saying a huge thank you to the 105 children who have managed to achieve 100% attendance so far this year. You are amazing!

As a school we aim for 96% attendance which would bring us in line with the National average. This is a very ambitious target this year with the impact Covid has had so far. With your help, we are hoping to get as close to this figure as possible in the summer term though!

We have 251 children who have managed 96% attendance or better so far this term, with 187 of those pupils exceeding the target for the whole year as well.



### Reporting an absence

If your child is too ill to attend school, please contact the school office before 9.30am with full details of your child's illness/symptoms. If we do not hear from you, we will call or text you to find out why your child is not in school. If we are unable to make contact and you do not provide a reason for your child's absence, this absence will be recorded as unauthorised.



If a pupil has two consecutive days of unauthorised absence with no reason given, then this becomes a safeguarding concern. On the second day of absence, we will conduct a home visit to establish reason for absence and to see the child in question.

### Persistent Absence

Persistent absence is defined by the Government as attendance below 90%. This equates to 19 days or more of absence a year or 100+ lessons missed. If a child's attendance drops below 90% this could lead to them becoming a safeguarding concern. This could also result in the authority taking legal action against parents, resulting in a fine or court appearance.

Over the next few weeks I will be making contact by letter with the families of children whose attendance is below 90% to invite you into school for a discussion about how we can support you to improve your child's attendance. If you receive a letter, please call the school office to arrange an appointment with me.

Mrs Khangura, Headteacher

## New Attendance Incentive

This term we are very excited to announce the launch of our new whole school attendance incentive Attendance Monopoly. Each week, during assembly on a Tuesday, we announce the top 3 attending classes in each of the three phases within school. The winning class receives a certificate, an attendance trophy (phase 3) or attendance bear( phases 1 and 2) as well as the chance to roll a dice and win a weekly treat on our Monopoly boards. We are now a couple of days into term and the children are very excited to find out who the winner is each week. This incentive was designed with one of our school values in mind, as the children have to work together with everyone attending together in order to win.



Please support us with this incentive by ensuring that wherever possible you child attends school everyday. Thank you.

## Punctuality

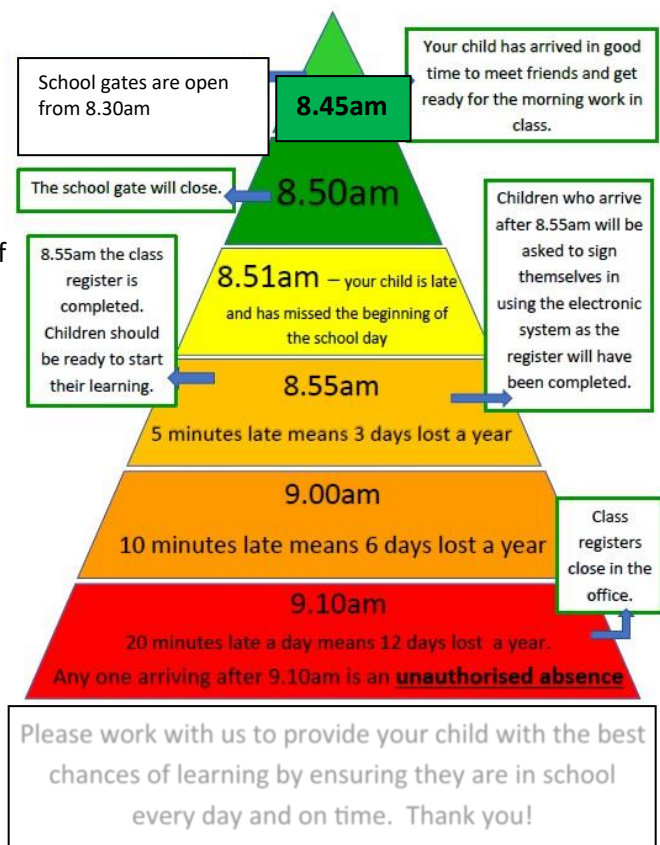
Poor punctuality can lead to your child...

- Feeling embarrassed in front of their friends
- Missing the beginning of vital lessons making them fall behind
- Missing important instructions for the rest of the school day
- Learning bad habits which could affect their employability in the future

The table below shows just how much education could be missed by being late to school each day.

Minutes late per day	Learning time lost in a year
5 minutes	3½ days
10 minutes	7 days
15 minutes	10 ½ days
20 minutes	14 days
30 minutes	21 days

## Punctuality Pyramid



## IMPORTANT—Penalty Notices

As of September 2021, the local authority have reintroduced the **Penalty notices for unauthorised absence/holiday**. This means if you take your child out of school during term time for a holiday or to travel abroad you may be eligible for a penalty fine or court action.

If you are considering taking you child out of school for one of these reasons you must contact the school before you go in order to provide us with the relevant information. Failure to do so could lead to us having to report your children to the Children Missing in Education (CME) team.