



# The Leys Primary & Nursery School

Learning Today ....Leading Tomorrow

Key **GDPR facts** for Parent/Carers

## 1. Personal Data Must Be Protected

Under the **UK GDPR** and the Data Protection Act 2018, schools must protect any information that can identify a child. This includes:

- Names
- Behaviour records
- Safeguarding information
- SEN details
- Medical information
- Photographs
- Attendance records

Schools **cannot share** this information with other parents without lawful basis.

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## 2. No Right to Information About Other Children

Parents have:

- A right to access **their own and their child's** data.
- **No right** to access information about another pupil or parent.

Even if an incident involves multiple children, the school must not disclose details about another child's behaviour, sanctions, or family circumstances.

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## 3. Subject Access Requests (SARs)

If a parent submits a Subject Access Request:

- The school must provide information relating to *their own child only and the parent requesting if appropriate*.
  - Information about other children will be redacted.
  - The school has one month to respond, in exceptional, complex cases 3 months.
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## 4. Behaviour & Safeguarding Incidents

In situations involving conflict between pupils:

- Schools can reassure parents that the matter has been dealt with in line with policy.
  - Schools **cannot disclose** what sanctions another child received.
  - Schools must maintain confidentiality for safeguarding reasons.
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## 5. WhatsApp & Social Media

Parents sharing:

- Names
- Photographs
- Allegations
- Commentary about other children

may be breaching data protection principles and potentially safeguarding expectations.

Schools should remind parents that:

- Publishing identifiable information without consent can raise GDPR concerns.
  - It may also amount to harassment or defamation depending on circumstances.
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## 6. Lawful Basis for Schools

Schools process pupil data under:

- Public task
- Legal obligation
- Vital interests (in safeguarding cases)

This does **not** extend to sharing information with other parents..

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